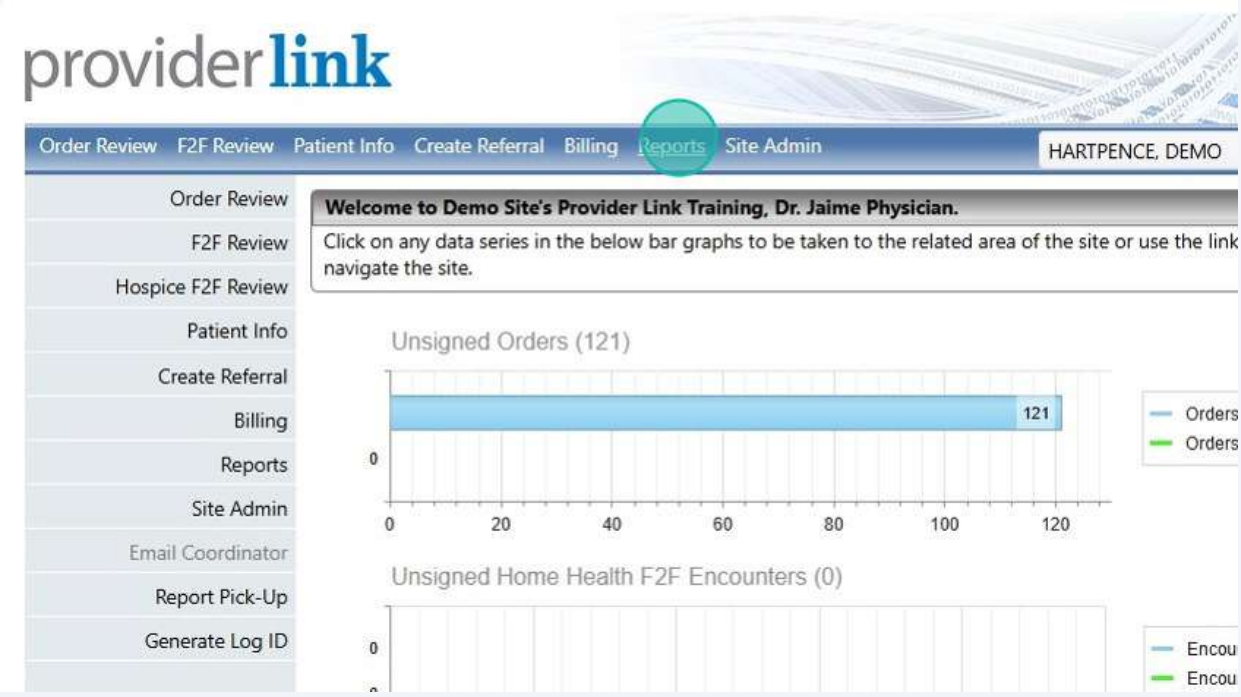
Provider Link: How to View Provider Reports

This guide is essential for providers seeking to enhance patient care by effectively utilizing various reports available in Provider Link. It offers step-by-step instructions on accessing and customizing reports such as the Admission and Discharge Reports, enabling users to track patient data efficiently. By learning how to navigate the reporting features, providers can easily visualize and manage patient admissions and discharges, ultimately improving their workflow and patient outcomes.

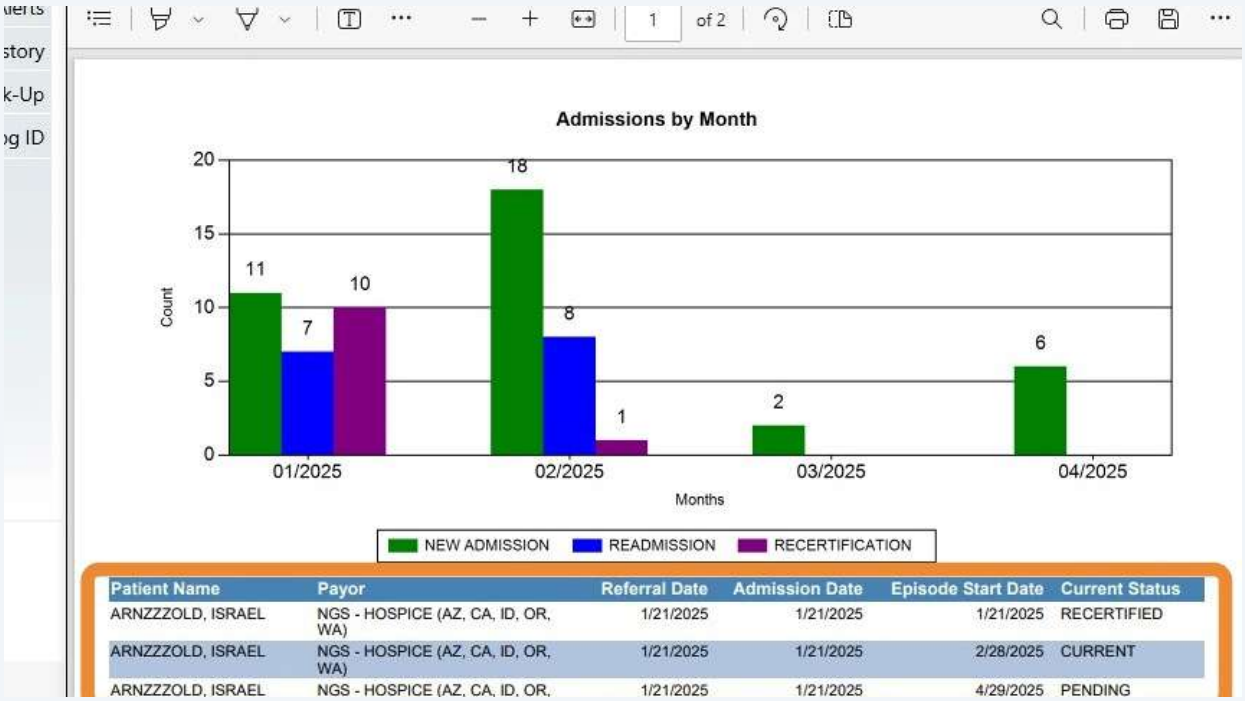
1 Providers can access several reports to help track patient care. To view these, go to the *Reports* header at the top of the screen when logged into Provider Link.

Please note that the *Vital Signs* and *Eligible Claims* reports are covered in the Vital Signs and Billing Provider Link Scribes.

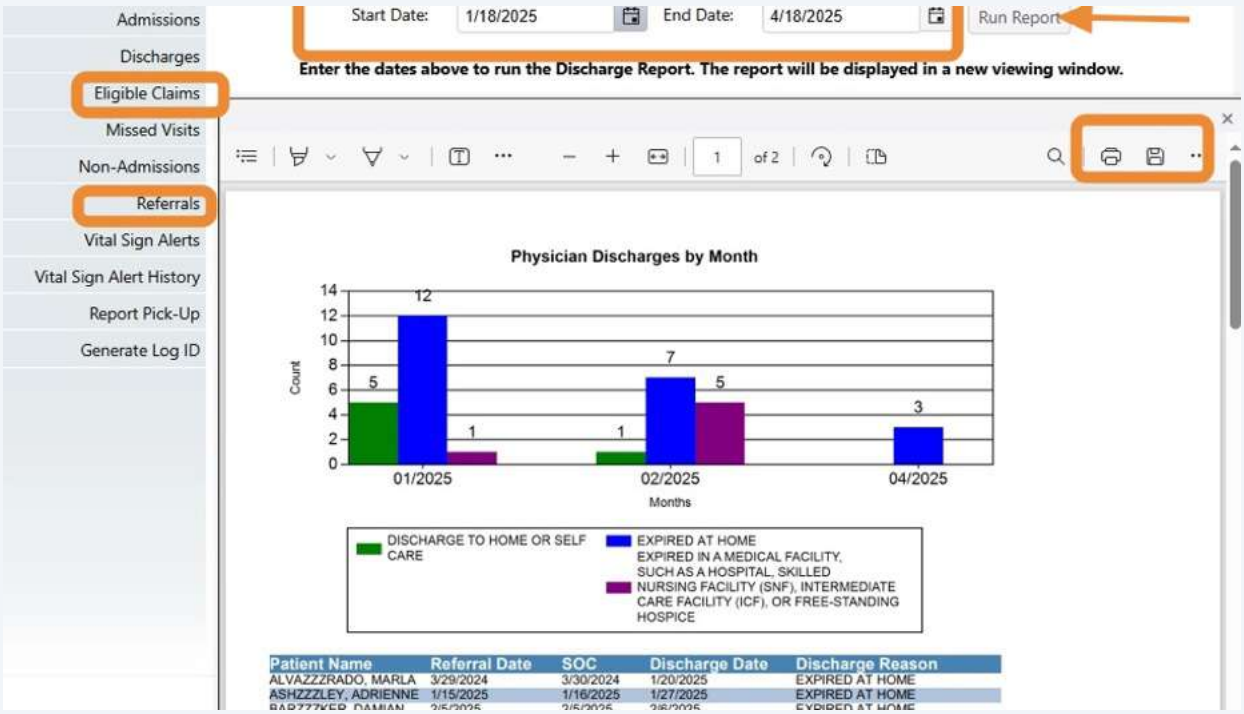


2 Each report can be accessed either through the links in the gray navigation column or under the *Report List* section within the Reports tab.

3 The first example report reviewed is the *Admission Report*, which tracks patient admissions. It includes a bar graph visualization along with patient names, admission dates, and current status.



4 To switch between reports, you can either click the *Reports* link again or select a different report from the blue navigation column.

This example shows the *Discharge Report*. Reports can be customized using different filters, and clicking the *Run Report* button will generate the results.

Reports can also be printed or saved as needed.